

MINUTES OF A REGULAR MEETING OF THE  
COUNCIL OF WAITE HILL, OHIO

November 14, 2016

Pursuant to notice given, the Council of the Village of Waite Hill, Ohio, met at the Waite Hill Village Hall at 8:02 a.m. on Monday, November 14, 2016, with Mayor Robert A. Ranallo presiding. The following members of Council were present:

|                |                  |
|----------------|------------------|
| Ryan Cox       | Karl Scheucher   |
| Robert Gale    | Richard Steudel  |
| Sam Knezevic   | Courtenay Taplin |
| Marcia Merritt |                  |

Also in attendance were Clerk/Treasurer Bernice Schreiber, Police Chief Keith DeWitt, Acting Service Director Bob Haynik, Law Director Stephen Byron, residents Lauren Gardner, and Pat and Otto Hammer.

Council first considered the minutes of a Regular Meeting of Council held October 10, 2016, which had previously been distributed to Council. Chief DeWitt noted that the year of the second police vehicle that was declared surplus was 2011. A different year was included in the original minutes. The Chief requested that the minutes be amended to reflect the correct information. Mr. Knezevic moved to approve the minutes as revised, which motion was seconded by Mr. Gale.

Roll Call:      Yeas:      Cox, Gale, Knezevic, Scheucher, Steudel, Taplin  
                     Nays:      None  
                     Abstain: Merritt

Motion carried  
Minutes approved

**Resolution No. 2016-16** - "A Resolution authorizing and directing the payment of certain sums" was read. After discussion, Mr. Scheucher moved that said Resolution be adopted as read, which motion was seconded by Mr. Gale.

Roll Call:      Yeas:      Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
                     Nays:      None

Motion carried  
Resolution No. 2016-16 adopted

**Resolution No. 2016-17** - "A Resolution authorizing the Mayor to prepare and submit an application to participate in the Ohio Public Works Commission State Capital improvement and/or local transportation improvement programs and to execute all contracts as required for the Waite Hill Road Improvement Project, and Declaring an Emergency" was read. After the Mayor explained the

project, Mr. Gale moved that said Resolution be adopted as read, which motion was seconded by Mr. Steudel.

Roll Call:      Yeas:      Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
                      Nays:      None

Motion carried  
 Resolution No. 2016-17 adopted

**Ordinance No. 2016-9** – “An Ordinance Amending Chapter 1313, Architectural Board of Review, of the Codified Ordinances of the Village of Waite Hill” was read for the second time, and the Mayor noted that the Planning and Zoning Commission and the Architectural Board of Review would be providing a report and recommendation to Council.

**Ordinance No. 2016-12** – “An Ordinance to approve current replacement pages to the Village of Waite Hill Codified Ordinances, and declaring an emergency” was read for the first time. After discussion, Mr. Scheucher moved to suspend the rule which requires that ordinances be read on three different days, which motion was seconded by Mr. Taplin.

Roll Call:      Yeas:      Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
                      Nays:      None

Motion carried  
 Rule suspended

Thereupon, Mr. Cox moved to adopt Ordinance No. 2016-12, which motion was seconded by Mr. Steudel.

Roll Call:      Yeas:      Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
                      Nays:      None

Motion carried  
 Ordinance No. 2016-12 adopted

Ms. Merritt reported that the Halloween party had been well attended, and the face painting and balloons were particularly well received. The changes to the menu also appeared to have been well received.

On behalf of the Finance Committee, Mr. Scheucher noted that the Finance Committee had conducted its regular business, noting the receipt of the roll-back revenues, the revenues from the local government fund, the interest income, and the sale of surplus property. An eighty-thousand dollar (\$80,000) bond payment is due on December 1. The Committee is studying matters related to long term planning, including the costs of health care, road expense, building repair, and telecommunications costs. It was noted that a food tray had been purchased and sent to the Willoughby Service Department for the help the Village received with its drainage pipes. Also, the new service department truck that is on order, is replacing a 2003 truck.

Because he was unable to attend the October meeting, Mr. Knezevic deferred to Mayor Ranallo to report on the activities of the Planning and Zoning Commission. The Mayor reported that the Commission had met in October and had not approved a proposed shed for a property on Waite Hill Road, finding that it was not architecturally compatible with the residence. The Commission and Board also discussed the proposed amendments to the ordinance which establishes the standards for the Architectural Board of Review. It was noted that the residence at 9181 Metcalf Road has been sold, and the occupant is leaving November 21. Also, the possibility of a cell tower at Maple Grove and River Road was discussed, which may help cell-phone coverage issues on the east side of the Village.

For a Safety Committee report, Mr. Taplin and Chief DeWitt noted there was no big news. The department is back to full strength, and burglar alarm responses are down by half this year, which is largely a consequence of the change of ownership of two residences.

Mr. Gale and Mr. Haynik, on behalf of the Service Committee, stated that the department is doing snow plowing training with the new employees. The old truck was picked up by the purchaser on the 9<sup>th</sup> of November. Some other surplus equipment may be made available for sale, and there will be an expense of about \$2,000 to maintain the oil separator. The company that performs the work is a specialty firm, which charges on a time and materials basis.

Residents Pat and Otto Hammer submitted written questions to the Village regarding issues related to their property and a privacy fence that was built by their neighbor. The Mayor noted that the Village would look at their questions. The Village will be reviewing the condition of the neighbor's fence to see what maintenance is needed, but noted that the issue of the alleged zoning violations on the installation of the fence has been decided. The Village will not take further action on that issue.

Lauren Gardner spoke about the activities of the Waite Hill Foundation, noting that it has raised over four hundred fifty thousand dollars (\$450,000), and the fundraising is continuing. She requested that all members of Council donate.

Mr. Taplin moved to adjourn to executive session for the purpose of discussing the appointment and compensation of Village employees. Mr. Knezevic seconded the motion.

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| Roll Call: | Yeas: | Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin |
|            | Nays: | None   |

Motion carried  
 Meeting adjourned to executive session  
 at 8:42 a.m.

Mayor Ranallo reconvened the meeting at 9:16 a.m.

There being no further business to come before the Council, Mr. Gale moved to adjourn the meeting, which motion was seconded by Mr. Cox.

Roll Call:      Yeas:      Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
                     Nays:      None

Motion carried  
Meeting adjourned at 9:16 a.m.

\_\_\_\_\_  
Robert A. Ranallo, Mayor

APPROVED: \_\_\_\_\_, 2016

ATTEST: \_\_\_\_\_  
Bernice Schreiber, Clerk-Treasurer

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Roll Call:      Yeas:      Cox, Gale, Knezevic, Scheucher, Steudel, Taplin  
                     Nays:      None  
                     Abstain: Merritt

Motion carried  
Minutes approved

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Roll Call:      Yeas:      Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
                      Nays:      None

Motion carried  
 Rule suspended

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Roll Call:      Yeas:      Cox, Gale, Knezevic, Merritt, Scheucher, Steudel, Taplin  
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Robert A. Ranallo, Mayor

APPROVED: \_\_\_\_\_, 2016

ATTEST: \_\_\_\_\_  
Bernice Schreiber, Clerk-Treasurer